



PEOPLE REACHING OUT TO PROVIDE EDUCATION AND LEADERSHIP

2500 NW 5th Avenue, Boca Raton, Florida 33431 • 561-955-8553 • www.propelyourfuture.org

Volunteer Application

Thank you for your interest in volunteering with PROPEL! Please fill out this form and our staff will contact you to discuss options for getting involved.

First Name

Last Name

Address

City

State

Zip

Phone Number

E-Mail (please print)

Driver's License number / State Issued

Emergency Contact Information

Name

Contact Number

How did you hear about volunteer opportunities at PROPEL?

Would you like to receive our monthly newsletter "The PROPEL Press"? Yes No

On average, how many hours per month are you able to commit to:

3-5 6-10 11-15 over 15



What days and times would you prefer to volunteer?

As a volunteer, what skills, knowledge and life experiences can you bring to PROPEL?

Have you ever worked with or volunteered for a youth organization? Yes No

Please describe your experience:

Please check the type of volunteer opportunities you are interested in (select all that apply):

- | | | |
|---|---|--|
| <input type="checkbox"/> Teaching a class (Life skills, leadership, budgeting, cooking, fine arts, fitness) | <input type="checkbox"/> Mentoring | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Event planning | <input type="checkbox"/> Scholarship research | <input type="checkbox"/> Van driving |
| <input type="checkbox"/> Tutoring | <input type="checkbox"/> Grant research and Writing | <input type="checkbox"/> Clothing drives |

Because PROPEL is a youth service organization, we must background screen all volunteers to ensure the safety of our students, staff, visitors, and fellow volunteers. All applications and screening documents will remain strictly confidential.

Please bring a copy of your driver's license to your initial meeting. A drug screen is required for any volunteers working directly with our youth on a regular basis.

Please scan a copy of a completed application to info@propelyourfuture.org or hand it to a staff member during your initial meeting. If there are any other questions, please call (561)-955-8555.

VOLUNTEER: GENERAL VOLUNTEER WAIVER OF LIABILITY

This release and waiver of liability (the " Release") executed on **DATE:** _____,
by **VOLUNTEER NAME** _____ (the "volunteer") in favor of PROPEL, INC., a
non-profit organization, its directors, officers, employees, agents, representatives, and their respective successors and assigns,
heirs, executors, and administrators (collectively "PROPEL,INC.").

The volunteer desires to volunteer for PROPEL, INC. and engage in the activities related to being a volunteer (the
"Activities"). The volunteer understands that the activities may include but are not limited to providing cooking,
transportation, carrying and lifting items, assistance in classrooms and with students, participating in special events
and fundraisers and engaging in other activities relevant to PROPEL, INC.

The volunteer hereby freely, voluntarily, and without duress executes this Release under the following terms:

Release and Waiver: Volunteer does hereby release and forever discharge and hold harmless PROPEL, INC. and its
successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or
in equity, which arise or may hereafter arise from a Volunteer's activities with PROPEL, INC.

Volunteer understands that this Release discharges PROPEL, INC. from any liability or claim that the Volunteer
may have against PROPEL, INC. with respect to any bodily injury, personal injury, illness, death, or property
damage that may result from the Volunteer's activities with PROPEL, INC., unless caused by the gross negligence of
PROPEL, INC. or its officers, directors or employees. Volunteer also understands that PROPEL, INC. does not
assume any responsibility for or obligation to provide financial assistance or other assistance, including, but not
limited to medical, health, or disability insurance in the event of an injury or illness.

Medical Treatment: Volunteer does hereby release and forever discharge PROPEL, INC. from any claim
whatsoever with arises or may hereafter arise on account of any first aid, treatment, or service rendered in
connection with the Volunteer's activities with PROPEL, INC.

Assumption of Risk: The Volunteer understands that the activities include work that may be hazardous to the Volunteer,
including, but not limited to transportation, carrying and lifting items.

Volunteer hereby expressly and specifically assumes the risk of injury or harm in the activities and release
PROPEL, INC. from all liability for injury, illness, death, or property damage resulting from the activities.

Insurance: The Volunteer understands that PROPEL, INC. does not carry or maintain health, medical, or disability
insurance for any volunteer.

Photographic Release: Volunteer does hereby grant and convey unto PROPEL, INC. all rights, interest, in any and
all photographic images and video or audio recordings made by PROPEL, INC. during the Volunteer's activities
with PROPEL, INC. including, but not limited to, any royalties, proceeds, or other benefits derived from such
photographs or recordings.

Other: Volunteer expressly agrees that this Release is intended to be as broad and inclusive as permitted by the laws
of the State of Florida and that this Release shall be governed by and interpreted by the laws of the State of Florida.
Volunteer agrees that in the event that any clause or provision of the Release shall be held to be invalid by any court
of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining
provisions of the Release which shall continue to be enforceable.

Volunteer Name (Please Print):_____

Volunteer Signature:_____

Parent Signature:(if 18 or under)_____

PROPEL WAIVER

Recognizing that PROPEL serves a diverse, multi-cultural clientele in economic hardships, I realize that the well-meaning actions of volunteers can have unintended consequences. Therefore, in order to protect the image and credibility of PROPEL,

I fully acknowledge that:

...PROPEL is not responsible for damage to volunteer's personal property. This includes, but is not limited to, handbags, cell phones, eyeglasses, and automobiles parked at the PROPEL facility.

...a volunteer at PROPEL serves at the pleasure of PROPEL staff. A volunteer's service may be terminated at any time.

...a volunteer is encouraged to bring any concerns about policy and/or procedure to the immediate attention of the Chief Executive Officer

....a volunteer at PROPEL is not permitted under any circumstance to be alone with a PROPEL member off site. Violation of this rule will result in immediate termination of volunteer service.

...a volunteer at PROPEL is not permitted under any circumstances to drive a PROPEL member to any destination in his/her personal car. Violation of this rule will result in immediate termination of volunteer service.

...a volunteer at PROPEL is not permitted under any circumstance to visit a Propel member in their home, apartment or residence. Violation of this rule will result in immediate termination of volunteer service-

...a volunteer may not, under any circumstance, give personal funds, money or goods to a client. Violation of this rule will result in immediate termination of volunteer service.

...a volunteer may not, under any circumstances make lewd, or offensive jokes or comments referring to a client's age, race, ethnicity, color, creed, religious beliefs or sexual orientation. Violation of this rule will result in immediate termination of volunteer services.

NONDISCRIMINATION POLICY

PROPEL is an equal opportunity employer and makes employment and volunteer decisions based on qualifications. We want to have the best available person in each position.

PROPEL provides equal employment/volunteer opportunities to all employees, volunteers and applicants for employment and volunteer opportunities without regards to race, color, religion, sex, national origin, age, disability, sexual orientation, marital status or veteran status in accordance with applicable federal, state, and local laws governing nondiscrimination in employment/ volunteering. This policy applies to all terms and conditions of employment/volunteering, but is not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

PROPEL recognizes that the multicultural/ multiracial nature of the residents of Palm Beach County has brought cultural, social, and economic enrichment to the community. PROPEL actively encourages the entire community to participate fully in employment and volunteer opportunities at all levels and it strives to reflect the multicultural/multiracial nature of the community in its work force.

PROPEL expressly prohibits any form of unlawful employee/volunteer harassment based on race, color, religion, sex, national origin, age, disability, sexual orientation, marital status or veteran status. Improper interference with the ability of PROPEL employees or volunteers to perform their expected job duties is not tolerated.

Confidentiality Policy

It is the policy of PROPEL that board members, employees and volunteers of PROPEL will not disclose confidential information belonging to, or obtained through their affiliation with PROPEL to any person, including their relatives, friends, business and professional associates, unless PROPEL has authorized disclosure. This policy is not intended to prevent disclosure where disclosure is required by law.

Board members, volunteers and employees are cautioned to demonstrate professionalism, good judgment, and care to avoid unauthorized or inadvertent disclosures of confidential information and should, for example, refrain from leaving confidential information contained in documents or on computer screens in plain view.

Upon separation of employment and at the end of a board member's term, all documents, papers, and other materials, that may contain confidential information.

ACKNOWLEDGEMENT OF PROPEL WAIVER, CONFIDENTIALITY & NONDISCRIMINATION POLICIES

I agree to treat as confidential all information about PROPEL members and their families that I learn during the performance of my duties and I understand that it would be a violation of policy to disclose such information to anyone without checking first with my supervisor.

I have read and I understand the PROPEL Waiver and Nondiscrimination Policy. I consent to having a background screen done as part of the application process.

I have reviewed the PROPEL Volunteer Handbook and understand the mission and guidelines outlined.

Print Name _____

Signature _____

Date _____

PROPEL is a not - for - profit 501 (c) 3 tax - exempt organization that reaches out to provide education and leadership for under privileged youths. Your donation is applicable for IRS tax credit to the full extent of the law. Our tax - exempt number is 01-0793986. A COPY OF THE OFFICIAL REGISTRATION AND FINANCIAL INFORMATION MAY BE OBTAINED FROM THE DIVISION OF CONSUMER SERVICES BY CALLING TOLL-FREE (800-435-7352) WITHIN THE STATE or at www.FloridaConsumerHelp.com. REGISTRATION DOES NOT IMPLY ENDORSEMENT, APPROVAL, OR RECOMMENDATION BY THE STATE. Registration # CH19884.

